

# Interview Prep

## P & CP'S TOP 10 INTERVIEW TIPS TO STAND OUT PROFESSIONALLY

### 1. Be Punctual

- a. Zoom: Log in 10 minutes early/Test access in advance
- b. In-Person: Arrive 10 minutes early

### 2. Dress Professionally

- a. Make a strong first impression.

### 3. Bring Essentials

- a. Always carry a printed copy of your resume and a pen.

### 4. Show Humble Confidence

- a. Be confident in the value you bring, yet stay humble—recognize there's always more to learn.

### 5. Do Your Homework

- a. Research the Company prior. How long have they been in business / what sets them apart.

### 6. Emphasize Customer Service

- a. Speak to the importance of treating clients like family.
- b. Happy clients = Referrals & Returning/Loyal Clients

### 7. Understand the Office Culture

- a. Ask about team dynamics, Share how you can contribute & add value to the company.

### 8. Sell Yourself

- a. Especially for a Sales Role — Demonstrate your ability to sell by presenting yourself with confidence & authenticity.

### 9. Know the Expectations

- a. Strive for excellence. Work until you have reached your full potential, not just until you have met a quota.

### 10. Ask Thoughtful Questions

- a. Come prepared with questions to show genuine interest & be able to engage in a meaningful conversation.

